



C&N's Exclusive Switch Service makes switching easy!

Now that you've chosen Citizens & Northern Bank for your new checking account, we'll handle the dirty work for you. No hassles - just the same, reliable convenience and service you've come to expect from us.

1. COMPLETE AUTHORIZATION FORM ONLINE OR IN PERSON

- You can print and complete the authorization form on the next page and return it to your closest branch
- OR -

Click below to fill out the form online and a C&N Representative will contact you to complete the process.

[Online Form](#)

2. OPEN YOUR NEW C&N ACCOUNT

- A C&N specialist will help you to determine which [C&N checking account](#) is the best fit for you. Photo identification is required when you open your new account.

3. PROVIDE EMPLOYER'S HR CONTACT INFORMATION

- Your C&N specialist will request your employer's contact information to change your direct deposit.

4. PROVIDE BANK STATEMENT

- Your C&N specialist will need a copy of your current bank statement to set up all of your automatic payments for you.

5. CLOSE YOUR OLD ACCOUNTS

- Once the accounts are no longer needed, notify your former financial institution to close the account and request the balance.

We're grateful for your business, we're confident you've made the right decision in choosing Citizens & Northern Bank and we'll never stop working to prove it to you.



Your Bank for a Lifetime

www.cnbankpa.com



The following forms are intended to help you streamline the changeover process as a new account holder with Citizens & Northern Bank. If you need any help completing any of these forms please contact us. In order to change your direct deposit and automatic withdrawals, you will need to know the bank routing numbers and account numbers from your former financial institution and C&N Bank.

The bank routing number is the first nine digits of the series printed on the bottom of your checks. C&N's routing number is 031308302. The account number is the next series of numbers, followed by the check number.

C&N's Exclusive Switch Service Authorization

INSTRUCTIONS

Please fill out all sections highlighted in red. After completing and submitting the form, a C&N specialist will contact you to complete switching over your account. If you prefer, you can print and complete this form and return it to your closet branch to switch over your accounts.

FOR CITIZENS & NORTHERN BANK USE ONLY

C&N Routing Transit Number

C&N Account Number

ACCOUNT HOLDER(S) CONTACT INFORMATION*

First Name

M.I.

Last Name

Suffix

First Name (For Joint Accounts)

M.I.

Last Name

Suffix

Address

Primary Contact Phone Number

Address

City

State

Zip Code

E-Mail Address

Closest C&N Branch

ACCOUNT HOLDER AUTHORIZATION FOR SWITCH SERVICE*

I elect to participate in C&N's Exclusive Switch Service offered by Citizens & Northern Bank (C&N). I agree to provide certain account information to C&N for assistance with transferring automatic or electronic banking transactions from my prior bank account to my new account with C&N. I authorize C&N to contact my employer(s) and/or other deposit sources to assist with the transfer of my payroll direct deposit(s) or other automated deposits to my new C&N account, and to contact certain creditors and payees to assist with the transfer of automatic payments from my new C&N account. It is my responsibility to ensure sufficient funds are on deposit in my new account to cover both the transactions transferred from my old account and all other activity posted in the new account. C&N assumes no responsibility or liability with respect to the transfer of deposits/payments to my new account. C&N will not verify the transfer of transactions from my old account to my new account. I authorize C&N to communicate with and take direction from any joint account holder identified herein. All services provided in C&N's Exclusive Switch Service are governed by the C&N Bank Services Agreement between me and C&N. I may cancel my participation in the Switch Service at any time or cancel this Account Holder Authorization at any time by providing written notice to my C&N relationship manager.

Account Holder Signature

Date

Account Holder Signature (For Joint Accounts)

Date